



RANDOLPH-MACON ACADEMY

Welcome to Randolph-Macon Academy's Summer Program!

Registration for all students will be on Sunday, June 30, 2019 from 1:00 p.m. to 2:00 p.m. at the Melton Gymnasium on the Upper School Campus. Parent orientation will begin at 3:00 p.m. in Boggs Chapel on the Upper School Campus.

You will receive an enrollment contract from our Finance Office. Please review it thoroughly when received and sign and submit it to the Finance Office, along with the tuition, by the dates advised. Payment instructions will be listed within the contract.

Randolph-Macon Academy collects and stores all of our student medical forms electronically in a secured online program, Magnus Health. New students will receive an initial email on how to set up an account and additional instructions. Returning students can log into their account to review and update necessary forms and information. **The deadline to complete your Magnus Health account is June 24, 2019.**

Please review the enclosed materials. Should you have questions, the following contact information may be helpful:

Admission Office	540-636-5484	admission@rma.edu
Finance Office	540-636-5207	finance@rma.edu
Medical Clinic	540-636-5210	nurses@rma.edu
Residential Life (Commandant)	540-636-5203	mstarling@rma.edu
Summer School Office	540-636-5486	academics@rma.edu
Student Services	540-636-5208	studentservices@rma.edu

We look forward to seeing you here on registration day!

Sincerely,

Clare M. Dame
Director of Enrollment Management



RANDOLPH-MACON ACADEMY

Summer Programs Schedule for Rising 9th – 12th Graders

Mon., Wed., Thurs.			Tuesday			Friday		
Breakfast	7:25 a.m.		Breakfast	7:25 a.m.		Breakfast	7:25 a.m.	
1 st Block	8:00 a.m.	9:45 a.m.	1 st Block	8:00 a.m.	9:45 a.m.	1 st Block	8:00 a.m.	9:45 a.m.
Break	9:45 a.m.	9:55 a.m.	Break	9:45 a.m.	9:55 a.m.	Break	9:45 a.m.	9:55 a.m.
1 st Block	10:00 a.m.	11:45 a.m.	1 st Block	10:00 a.m.	11:45 a.m.	1 st Block	10:00 a.m.	11:45 a.m.
Lunch	11:50 a.m.	12:30 p.m.	Mentoring	11:50 a.m.	12:10 p.m.	Mentoring	11:50 a.m.	12:10 p.m.
2 nd Block	12:35 p.m.	2:20 p.m.	Lunch	12:15 p.m.	12:55 p.m.	Lunch	12:15 p.m.	12:55 p.m.
Break	2:20 p.m.	2:30 p.m.	2 nd Block	1:00 p.m.	2:45 p.m.	2 nd Block	1:00 p.m.	2:45 p.m.
2 nd Block	2:35 p.m.	4:20 p.m.	Break	2:45 p.m.	2:55 p.m.	Break	2:45 p.m.	2:55 p.m.
Break	4:25 p.m.	4:35 p.m.	2 nd Block	3:00 p.m.	4:45 p.m.	2 nd Block	3:00 p.m.	4:45 p.m.
Study Hall	4:40 p.m.	5:55 p.m.	Break	4:50 p.m.	5:00 p.m.	Break	4:50 p.m.	5:00 p.m.
Dinner	6:00 p.m.	6:30 p.m.	Dinner	5:00 p.m.	5:30 p.m.	Study Hall	5:00 p.m.	5:55 p.m.
Activity	6:30 p.m.	9:30 p.m.	Activity	5:45 p.m.	8:30 p.m.	Dinner	6:00 p.m.	6:30 p.m.
Dorm	9:30 p.m.	10:00 p.m.	Dorm/SH	8:30 p.m.	10:00 p.m.	Dorm/SH	9:30 p.m.	10:00 p.m.
Lights Out	10:00 p.m.		Lights Out	10:00 p.m.		Lights Out	10:00 p.m.	
Saturday (7th and 14th)			Saturday (21st)			Sunday		
Breakfast	7:25 a.m.		Breakfast	7:25 a.m.		Breakfast	11:00 a.m.	
1 st Block	8:00 a.m.	9:45 a.m.	1 st Block	8:00 a.m.	10:10 a.m.	Sign In	7:30 p.m.	
Break	9:45 a.m.	9:55 a.m.	Break	10:10 a.m.	10:20 a.m.	Study Hall	8:00 p.m.	9:00 p.m.
2 nd Block	10:00 a.m.	11:45 a.m.	2 nd Block	10:25 a.m.	12:35 p.m.	Dorm	9:30 p.m.	10:00 p.m.
Lunch	11:50 a.m.	12:30 p.m.	Lunch	12:40 p.m.	1:20 p.m.	Lights Out	10:00 p.m.	
Field Trip	12:40 p.m.		Field Trip	1:40 p.m.				
			Friday (27th) Last Day of Classes					
			Breakfast	7:25 a.m.				
			1 st Block	8:00 a.m.	9:30 a.m.			
			Break	9:30 a.m.	9:40 a.m.			
			2 nd Block	9:45 a.m.	11:15 a.m.			
			Awards	11:30 a.m.				

Weekend Trips

Amusement park
Water parks
Shopping malls



RANDOLPH-MACON ACADEMY

Summer Programs Packing/Planning List for Rising 9th – 12th Graders

Although the summer program is non-military, there are grooming standards and a dress code that all students must observe. Male students **MUST** have a conservative haircut. This means no hair over the ears or over the collar in the back and no dreadlocks. Shirrtails will be tucked in at all times. Please review the Summer School Student Manual on rma.myschoolapp.com for more information.

Required Items

○ *Khaki pants/shorts (5) Female students may wear Capri pants, if preferred.	○ **R-MA polo shirts (5)	○ **R-MA athletic shirts (3 gray/2 gold)
○ Black gym shorts (5)	○ Socks (8 pairs)	○ Civilian belt (1)
○ Toilet article kits or cosmetic bag (no aerosol cans)	○ Sheets for single bed (2-3)	○ Blanket and Pillow
○ 10 pairs undergarments	○ Clothes hangers	○ Athletic shoes (1-2 pairs)
○ Sleepwear	○ Casual shoes (ex. boat shoes) (1-2 pairs)	○ Shower shoes and/or flip flops for dorm use
○ Bath towels & wash cloths (5)	○ ***Swim suit (females)/swim trunks (male)	
○ **White laundry bags (2) (If you plan on using the school's laundry service you must purchase your laundry bags at the bookstore.)		
○ Cleaning supplies: Paper towels, Windex, Clorox wipes, broom and dustpan, etc. (no aerosol cans)		

Optional, But Recommended

○ Clock	○ Cell phone, charger, and headphones/earbuds	○ Sunglasses
○ Sunscreen	○ Bathrobe	
○ Personal sports equipment – basketball, soccer ball, tennis racket, and appropriate safety equipment		

*Khaki pants, shorts, and Capri pants must be medium-tan in color. They cannot be relaxed fit, baggy or have extra pockets, zippers or designs. Shorts and Capris cannot be shorter than one inch above the knee. **CARGOS ARE NOT PERMITTED!** If shorts or pants do not meet R-MA's standards then the student will be required to purchase appropriate pants or shorts at the R-MA school store. (Note: All khaki pants or shorts that are worn during the regular school year **MUST** be purchased at the R-MA school store.)

** Must be purchased at R-MA uniform store or Parents' Association Clothing Sale.

*** Bathing suits will be "swimming" style suits (no cutoffs), which for male and females cover the entire buttocks, and for females cover the entire chest. Two-piece bathing suits are allowed for females if they meet these criteria and are approved by our female student life supervisors.

Acceptable khaki shorts



Not acceptable



Summer School

Packing/Planning

List for



RANDOLPH-MACON ACADEMY

Rising 9th – 12th Graders

Prohibited Items

○ Aerosol products (except shaving cream)	○ Skateboards, skates, bicycles, hoverboards	See-through, muscle or midriff T-shirts
○ Glass bottles	○ Pets and fish	○ Tools and tool kits
○ Laser pointers or beam-emitting devices	○ Candles, lighters, fireworks, matches, inflammables	○ Electronic cigarettes or anything containing nicotine
○ Lighted signs, black lights, strobe lights, nightlights, etc.	○ Movies, music, or video games that are rated R or contain other parental advisories	○ Cookware (coffee machines, hot plates, crockpots, heating devices, etc.)
○ Hair cutting equipment	○ Potted plants and flowers	○ Weights/exercise equipment
○ External speakers	○ External computer hard drives	○ Pornographic material
○ Racially offensive materials	○ Drugs, alcohol, tobacco, and related paraphernalia	
○ Stand-alone game systems (Xbox, Sony PlayStation, Wii, etc.)		
○ TVs, DVD players, extra computer monitors, refrigerators, microwaves, air conditioners or any other appliances		
○ Clothes/items with lewd, suggestive messages, logos promoting alcohol or drug consumption or sexual connotations		
○ Anything that could be considered a weapon, to include (but not limited to) knives or swords (even toy ones), darts, guns of any kind (including air guns, paintball guns or BB guns), ammunition, slingshots, throwing stars, fighting sticks, pepper spray or mace.		
○ Medications, including over-the-counter medications, vitamins, supplements or prescribed medicines are prohibited in the dorms. Asthma inhalers are allowed in the dorms after notifying the nursing department. All medications will be stored in the medical clinic.		

Summer Flight Camp Additional Required Items

○ Copy of your United States Passport or a copy of your United States birth certificate along with a government issued photo identification. <i>A state-issued driver's license, state-issued learner's permit, or a non-driver identification are all permissible forms of photo identification. A non-driver identification can be obtained at your local Department of Motor Vehicles.</i>		
○ Large water bottle	○ Notebook	○ Pens/Pencils
○ Sunglasses	○ Sunblock	○ Pilot logbook (This can be purchased online or at the R-MA school store.)



RANDOLPH-MACON ACADEMY

Computer Equipment

- All students will be provided an Apple laptop computer as a part of their educational tools, and this will be the only computer that will be used by the students in the classroom. Kiosk printers will be located around campus to support any printing that is needed for classwork.
- Students will receive information on their school email account, access to cloud storage for files, access to the school information system, and the laptops will have the student's electronic textbooks needed for their class preloaded. The school will provide access to the software needed for classwork, to include the Microsoft Office and Adobe Products.
- R-MA provides Internet access to all students via the R-MA WiFi. In addition, all students will have an R-MA email address for correspondence with parents, faculty, and fellow students.
- Any personal computers will not be supported by the school. They will be permitted to connect to the R-MA WiFi network. Please ensure that computers have current service packs and up-to-date anti-virus software prior to arrival.
- Document your device serial number and label your device with the student's name.
- Password protection is recommended. All devices should be in English.

For questions regarding computer requirements, contact techsupport@rma.edu or (540) 631-3800.