



Randolph-Macon Academy

Grades Six through Twelve and Post-Graduate

The following steps are provided to assist you with the application process. Your application will be complete, for evaluation, when all of the following are on file in the Office of Admission and an interview has been conducted: the application, transcript, standardized test scores, two essays, two recommendations and the application fee. Secondary School Admission Test (SSAT) is also accepted.

Step One – Application

Complete the application and mail it along with the non-refundable \$75.00 application fee to:

The Office of Admission: Randolph-Macon Academy
200 Academy Drive
Front Royal, Virginia 22630

Step Two – Essays

ESSAY 1: On an attached sheet, please explain why you wish to attend R-MA. *Parents who wish to provide an explanation should do so on a separate page.*

ESSAY 2: Choose one of the following and on a separate sheet prepare:

- (a) a one-page essay (grades 9-PG)
- (b) a half-page essay (grades 6-8)
 - 1. Tell us about the most recent book that you have read. (You can do a plot summary, character analysis, or examination as to how the book is relevant or not relevant to your life.)
 - 2. Relate a personal experience that has influenced your life.
 - 3. Tell about the most influential person in your life.
 - 4. What do you hope to accomplish in life; what are your goals?

Step Three – Record Release

Bring record release form to the appropriate official at the applicant's current school and they will mail or fax copies of the following to R-MA:

- ❖ official transcript
- ❖ standardized test scores
- ❖ health and immunization record
- ❖ discipline record (if applicable)
- ❖ Individualized Education Plan, 504 Plan &/or psychological report (if applicable)

Step Four – Admission Test

We will accept the Secondary School Admission Test (SSAT). Registration information and testing sites near you can be found at www.ssat.org. Have scores forwarded to Randolph-Macon Academy. Our school code is **6000**. **Other standardized testing can be substituted.**

Step Five – Recommendations

Two recommendations from current school personnel are required. One recommendation must be from an academic teacher that you have had within the last year and the second recommendation can be from another teacher, guidance, principal, coach, minister, priest or rabbi. Both student and parent must sign both recommendation forms. The completed recommendations can be mailed or faxed to the Admissions Office (address/fax number is on the form).

Step Six – Interview

An interview is required. If you live too far away to visit campus, a phone or Skype interview will be arranged. Call 1-800-272-1172 to set up an interview.

Admission decisions are determined by the Admission Committee's evaluation of several factors: the application, the previous school record, standardized test scores, recommendations, written essays and the interview. The parent is responsible for ensuring that all required information has been submitted to the Admissions Office. *A student's file must be complete before the Admission Committee can review it.* R-MA may require additional testing.

If you want to know the status of your application at any time, feel free to call 1-800-272-1172 or e-mail Admission at admission@rma.edu.

Notice of Nondiscriminatory Policy

Randolph-Macon Academy does not discriminate on the basis of race, sex, color, religion, national or ethnic origin.



Randolph-Macon Academy

Application for Admission

Applicant's Legal Name _____
Last First Middle

Nickname _____ Male Female Boarding Day

Current Grade _____ Applying for Grade _____ in the 20____-20____ school year.

Fall semester Spring semester Summer session Summer and Fall

Home Address _____
Street City

State/Province Zip/Postal Code Country Citizenship _____

Home Phone (____) _____ Student Cell (____) _____ Student E-mail _____

Skype Name _____ Student Social Security Number _____-____-____ Date of Birth ____/____/____

Place of Birth _____ Religious Preference _____

Have you ever attended R-MA? Yes No If yes, list grades and years attended. _____

Have you previously applied to R-MA? Yes No If yes, list year. _____

List other schools to which you are applying:

1. _____
School State

2. _____
School State

Will take SSAT on (date) ____/____/____ Took SSAT on (date) ____/____/____ Will be substituting other standardized test scores

HOUSEHOLD 1 Parent(s)/Guardian(s) Who Live With Applicant

Married Separated Divorced Single parent

If parents are divorced or separated, who has legal custody of the applicant? _____

Name _____
Mr., Mrs., Ms., Dr., Other Last First
Relation to applicant _____

Spouse _____
Mr., Mrs., Ms., Dr., Other Last First
Relation to applicant _____

Is an emergency contact Is financially responsible

Is an emergency contact Is financially responsible

Cell (____) _____ Fax (____) _____

Cell (____) _____ Fax (____) _____

Home E-mail _____

Home E-mail _____

Occupation _____

Occupation _____

Title _____

Title _____

Employer _____

Employer _____

Business Address _____
Street

Business Address _____
Street

City State/Province Zip/Postal Country

City State/Province Zip/Postal Country

Phone (____) _____ Fax (____) _____

Phone (____) _____ Fax (____) _____

Work E-mail _____

Work E-mail _____

Are you interested in more information on financial aid? Yes No

Applicant's Curricular and Extracurricular Interests

This section must be completed by the applicant. If certain questions are not applicable, write N/A.

In what subject(s) have you excelled? _____

What subject(s) do you find most challenging? _____

What college(s) are you interested in attending? _____

What profession(s) or vocation(s) are you considering? _____

What previous honors or academic awards have you received? _____

Do you play a musical instrument? Yes No If so, which instrument(s)? _____

Have you ever sung in a choir? Yes No

Check the activities in which you would be interested at R-MA:

Band Drama Chorus Yearbook Color Guard

Debate Interact Club Drill Team Flight Training

Check the appropriate boxes and place an asterisk (*) if you lettered in the sport.

Activity	Previous	Desires to Participate	Activity	Previous	Desires to Participate
Baseball	<input type="checkbox"/>	<input type="checkbox"/>	Softball	<input type="checkbox"/>	<input type="checkbox"/>
Basketball	<input type="checkbox"/>	<input type="checkbox"/>	Swimming	<input type="checkbox"/>	<input type="checkbox"/>
Cheerleading	<input type="checkbox"/>	<input type="checkbox"/>	Tennis	<input type="checkbox"/>	<input type="checkbox"/>
Cross-Country	<input type="checkbox"/>	<input type="checkbox"/>	Track	<input type="checkbox"/>	<input type="checkbox"/>
Football	<input type="checkbox"/>	<input type="checkbox"/>	Volleyball	<input type="checkbox"/>	<input type="checkbox"/>
Golf	<input type="checkbox"/>	<input type="checkbox"/>	Wrestling	<input type="checkbox"/>	<input type="checkbox"/>
Lacrosse	<input type="checkbox"/>	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="checkbox"/> _____
Soccer	<input type="checkbox"/>	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="checkbox"/> _____

List the organizations (school, church, community, etc.) in which you have been a member and any offices held and number of years.

Academic and Conduct Information

Current Grade _____ Current School _____

Address _____
Street City State/Province Zip/Postal

Office Phone (_____) _____ Principal's Name _____

Office Fax (_____) _____ Counselor's Name _____

Previous Schools Attended

Name	City/State	Grade(s)	Year(s)
------	------------	----------	---------

Name	City/State	Grade(s)	Year(s)
------	------------	----------	---------

As a student at R-MA, the applicant must comply with our standards of conduct. R-MA prohibits the possession and/or use of any substance which could become addictive, to include alcohol, tobacco, or other drugs. R-MA also forbids illicit sexual activity and requires compliance with a strict honor code.

1. In view of the above, is there any reason to anticipate the applicant will have difficulty complying with our standards of conduct? Yes No
2. Has the applicant ever been: Suspended? Yes No
Dismissed? Yes No
3. Has the applicant ever had any other serious behavior or conduct problems in school? Yes No
4. Was the applicant denied re-enrollment because of disciplinary reasons? Yes No
5. Has the applicant had any involvement (other than minor traffic violations) with law enforcement authorities? Yes No

If you answered **YES** to any of the above five questions, **please explain in detail and attach all available documentation:** _____

6. Has the applicant ever undergone any educational, psychological, behavioral or chemical dependency evaluations? Yes No

If yes, explain why. (**Enclose copies of test results/evaluation**)

7. Is the applicant currently receiving counseling? Yes No
8. Is the applicant currently on medications of any kind? Yes No

Name of Medication(s) _____ Current Dosage _____

If yes, explain.

9. Has your child been placed in a special instructional program (ex. G&T or special services)? Yes No

If yes, please explain the instructional program?

10. Please describe any illnesses, diseases, or physical disabilities which may have affected or affect your child's health, school work, or participation in the school's athletic program:

9. Describe any circumstance or recent changes in the applicant's life that you feel are significant (i.e. family relocation, divorce or separation, loss of loved one, adoption):

I hereby acknowledge and represent that the information in this application is true, correct, and complete to the best of my knowledge, and I further understand that a material omission or false information may constitute grounds for dismissal from Randolph-Macon Academy.

Parent Signature _____

Date _____

Student Signature _____

Date _____