

Randolph-Macon Academy

200 Academy Drive ♦ Front Royal, Virginia 22630

SINCE 1892



Admission Office
Sonner-Payne Hall
(800) 272-1172
(540) 636-5484
(540) 636-5419 FAX
admission@rma.edu

Dear Parents/Students,

Welcome to Randolph-Macon Academy's Summer Camp! During this program, your child will have exciting opportunities to gain academic enrichment, build lasting friendships, and participate in fun activities.

Registration for all students will be held at the Melton Gymnasium on the Upper School Campus*. Parent orientation will begin immediately following registration at the Middle School. Please arrive during the time period listed for your registration date.

Registration Dates and Arrival Times

Four-Week Session (July 2 – July 28)	Sunday, July 2, 2017	1:00pm – 2:00pm
Two-Week Session (July 2 – July 14)	Sunday, July 2, 2017	1:00pm – 2:00pm
Two-Week Session (July 16 – July 28)	Sunday, July 16, 2017	12:00pm – 1:00pm

**Registration for the second two week camp (beginning July 16th) will take place in Mast Hall on our Middle School Campus.*

You will receive an enrollment contract from our Finance Office. Please review it thoroughly when received and sign and return it to the Finance Office along with the tuition by the dates advised.

Randolph-Macon Academy collects and stores all of our student medical forms electronically in a secured online program, Magnus Health. New students will receive an initial email on how to set up an account and additional instructions. Returning students can log into their account to review and update necessary forms and information. **The deadline to complete all medical records in Magnus is June 26, 2017.**

Should you have questions, the following numbers may be helpful:

Admission Office	540-636-5484	admission@rma.edu
Middle School Office	540-636-5480	msacademics@rma.edu
Middle School Dorm	540-636-5465	msdorm@rma.edu
Finance Office	540-636-5207	finance@rma.edu

We look forward to seeing you here on registration day!

Sincerely,

Clare M. Dame
Director of Enrollment Management

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Middle School Summer Camp Schedule

Monday-Friday

6:45 a.m.	Wake up
7:45-8:15 a.m.	Breakfast
8:20 a.m.	Flag raising
8:30-9:20 a.m.	1 st block
9:25-10:15 a.m.	2 nd block
10:15-10:25 a.m.	Break
10:25 a.m.-11:15 a.m.	3 rd block
11:20 a.m.-12:10 p.m.	4 th block
12:15-1:00 p.m.	Lunch
1:05-1:50 p.m.	Mentoring group meeting
2:00-3:20 p.m.	Activities/Review lab
3:20-4:20 p.m.	Free time
4:25-5:05 p.m.	Study hall
5:15 p.m.	Flagpole meeting
5:30-6:00 p.m.	Dinner
6:15-9:30 p.m.	Recreational activities
9:30 p.m.	Prepare for bed
9:45 p.m.	Lights out

Activities

Daily Mentoring Sessions-Character education, team building, community service in a small group setting with an adult mentor.

Community Life Skills-Dormitory students will participate in a Life Skills program, concentrating on how to succeed in a boarding community. Topics include living away from home and with a roommate and how to keep a clean room.

Activities-Art, water parks, basketball, laser tag, roller-skating, mini golf, movies, and bowling.

Weekend Trips

Amusement parks
Whitewater rafting
Paintball
Water parks
Shopping malls
NASA Wallops Flight Facility

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Middle School Summer Camp Clothing List

All students must observe the dress code during the summer program. Athletic shoes and white socks will also be worn at all times.

Required Items

○ Clothes hangers	○ 10 pairs of undergarments	○ Wrist watch
○ Sleepwear (2)	○ Bathrobe (optional)	○ Civilian belt
○ **R-MA Athletic Shirts (7)	○ *Plain black athletic shorts (no logos) (5)	○ White crew socks (8)
○ Sheets for single bed (2 sets)	○ Toilet article kit or cosmetic bag	○ Washcloths (2-4)
○ Pillow (1)	○ Pillow cases (2)	○ Bath towels (2-4)
○ Plastic sandals (for shower and pool)	○ Athletic shoes (1-2 pairs)	○ Blanket/comforter
○ School supplies (pencils, notebook)	○ One piece swimsuit/swim trunks (2)	○ Green laundry bags** (2) - If you plan on using the school's laundry service you must purchase laundry bags at the bookstore.

**May be purchased at the R-MA School Store.*

*** Required to be purchased at the R-MA School Store.*

Prohibited

○ See-through, muscle or midriff T-shirts	○ T-shirts with lewd, suggestive messages or logos promoting alcohol or drug consumption	○ Clothes/items with sexual references
○ Pornographic materials	○ Skateboards	○ Web cameras or other visual transmitting devices
○ Laser pointers, pen or beam-emitting devices	○ Aerosol products	○ Box/Window or pedestal fans (Small desk fans are permitted)
○ Cookware	○ CDs, DVDs or computer games that are rated for mature audiences or violent content or contain other parental advisories	
○ Anything that could be considered a weapon, to include (but not limited to) knives or swords (even toy ones), darts, guns of any kind (including air guns, paintball guns or BB guns), slingshots, throwing stars, fighting sticks, pepper spray or mace		
○ Medications, including over-the-counter medications, supplements or prescribed medicines. Asthma inhalers are allowed in the dorms, but must be reviewed by the nursing department. All medications will be stored in the medical clinic.		

Optional, But Recommended

○ Clock	○ Radio/CD equipment/iPods (with headphones)	○ Sunglasses
○ Sunscreen	○ Cell phones (must be registered and stored with the dorm office and may only be used during set phone hours)	
○ Personal sports equipment – basketball, soccer ball, tennis racket, and appropriate safety equipment		

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Minimum Requirements for Computer Devices

Operating System

Windows 8 or higher (English version only)
Mac OS 10.10 or higher (English version only)

Software

- Antivirus – Up-to-date Antivirus software is required on all connected computers. Free antivirus is available from AVG (<http://www.avg.com>).
- Software – Office 365, Microsoft Student 2016 (Mac or PC) or Google Apps (provided by R-MA), LibreOffice**
 - Word processing – Microsoft Word 2016, Google Apps (provided by R-MA), LibreOffice** (www.libreoffice.org)
 - Spreadsheet – Microsoft Excel 2016, Google Apps (provided by R-MA), LibreOffice** (www.libreoffice.org)
 - Presentation – Microsoft PowerPoint 2016, Google Apps (provided by R-MA), LibreOffice** (www.libreoffice.org)
- Internet Browser – Latest version of Chrome, or Internet Explorer

Hardware

- Wireless Connection – Devices must have wireless capability. R-MA campus is equipped with both 2.4Ghz and 5Ghz WiFi radios, so a device with either or both capabilities is acceptable.
- Battery Life – Devices should be expected to last the entire school day (minimum of 5 hours) with normal use. Opportunities to charge devices during the day are limited and subject to teacher discretion.
- Storage and RAM – Recommend a minimum of 64GB of storage on the device and a minimum of 4GB of RAM.
- Screen size – R-MA recommends a minimum of 11” screen.
- Input devices – A device with a keyboard and mouse, trackpad, or another pointing device is required. Some touch screens may meet this requirement, such as a Microsoft Surface.
- A protective case is recommended.
- Printer – A small desktop printer is recommended for boarding students.

Considerations

- *Tablet Devices- Generally do not meet the necessary requirements for use as the only device for classes, if used they will need additional keyboard, storage to work offline, and software-Office or Google Apps.
- *Google Chromebooks- Generally do not meet the necessary requirements for all classes, if used they will need keyboard, storage to work offline, and software- Google Apps.
- ** LibreOffice is an alternative for Microsoft Office and is not required in addition to Microsoft Office. It is a free open source software suite that is compatible with most formats. Microsoft Office is still recommended.
- Microsoft Surface 3 and Surface Pro 4 tablets with a keyboard work well and meet the requirements. It is important to note the difference between the Surface Pro and previous Surface RT models. The RT version is limited by apps that can be installed through Microsoft, while the Pro model can run almost all software that may be used.
- Document your device serial number and label your device with the student’s name. Password protection is recommended.
- All devices should be in English.

For questions regarding computer requirements contact techsupport@rma.edu or (540) 631-3825.